



## **PART-TIME FALL 2022 REMOTE LEGAL INTERNSHIP\***

### **NOTICE TO LAW STUDENTS**

#### **Legal Intern/Extern\***

#### **ABOUT PROTECT OUR DEFENDERS**

Protect Our Defenders was founded to end the epidemic of rape and sexual assault in the military and combat a culture of pervasive misogyny, sexual harassment, and retribution against victims. We honor, support, and give voice to survivors of military sexual assault and sexual harassment – including service members, veterans, and civilians assaulted by members of the military.

We seek reform to ensure all survivors and service members are provided a safe, respectful work environment and have access to a fair, impartially administered system of justice. Our efforts are directly informed by our work with victims, survivors, and their families, as well as retired and active duty military members.

Our work includes researching and exposing dysfunction in the military training, adjudication, and Veterans Administration (VA) systems related to sexual assault and harassment; amplifying survivors' voices within the policy debate; helping survivors access appropriate services, including pro bono legal help; and supporting policy initiatives that fundamentally reform how the Department of Defense deals with rape, sexual assault, and sexual harassment.

#### **INTERNSHIP OVERVIEW**

Protect Our Defenders' Law Center represents survivors of military sexual assault, sexual harassment, and reprisal for such. Legal Interns will provide legal assistance and support alongside in-house counsel. This will involve communicating directly with survivors; drafting motions, briefs, and/or memorandums; researching case law; keeping track of in-house clients; and filing FOIA requests. Interns will be asked to assist with client communications, provide support to in-house counsel, and participate in case reviews with staff. Legal Interns will report to both in-house counsel and the Director of Programs and Policy.

Because we are a small organization, our interns work side-by-side with staff members and receive substantive experience with military sexual assault and harassment legal matters. We will work with you to ensure that this internship provides a meaningful professional experience.

We are seeking part-time interns to work approximately 15 hours per week. Specific start and end dates for Fall 2022 are flexible, and we can meet externship requirements if needed.

#### **ROLES AND RESPONSIBILITIES**

- Provide legal support to in-house counsel

- Assist in-house counsel in drafting discovery requests; draft motions, briefs and/or memorandums for cases going to court martial and/or for records correction requests; and draft letters to military authorities concerning victim rights
- Maintain communications with clients
- Research relevant case law and federal and military regulations
- File FOIA and other document request forms

#### **DESIRED EXPERIENCE AND TRAINING**

- Excellent research, writing, and communication abilities
- Good time management and organizational skills
- Commitment to public interest and social justice
- Knowledge of Westlaw
- Some knowledge of military justice preferred
- **REQUIRED:** Must have completed a legal writing course

**\*Can accommodate Externship requirements.**

#### **HOW TO APPLY**

Interested applicants should send a brief cover letter, resume, short writing sample, and two references to Adelaide Kahn, Director of Programs and Policy, at [akahn@protectourdefenders.com](mailto:akahn@protectourdefenders.com) with the subject line “[NAME] – FALL 2022 LEGAL INTERNSHIP.” We are accepting applicants on a rolling basis.

*Protect Our Defenders is an equal opportunity employer. We encourage and consider all applications without regard to race, religion, gender, sexual orientation, gender identity, age, national origin, and disability.*